

SKEGNESS & COAST LOCALITY PPG CHAIRS MEETING

Hawthorn Medical Practice, Hawthorn Road, Skegness, PE25 3TD
24th September 2019 – 09:30am-11:30am

MINUTES

Present:		
Dorothy Dobson	PPG Chair, Spilsby Surgery - Chair	DD
Peter Hawkyard	PPG Chair, Merton Lodge Practice	PH
Pam Cutts	PPG Chair, Marisco Medical Practice	PM
Marigold Chisnall	PPG Chair, Beacon Medical Practice	MCH
Jason Longstaff	Practice Manager, Spilsby Surgery	JL
Rachael Bell	Practice Manager, Stickney Surgery	RB
Ian Atkinson	Practice Manager, Merton Lodge Medical Practice	IA
Vicki Hudson	Operations Manager, Beacon Medical Practice	CB

In Attendance:		
Mickaela Crane	Locality Manager; LECCG	MC
Nikki Pepper	Engagement Manager; LECCG	NP
Charlotte Wright	Secretary; LECCG	CW

	Standing Items	Action
11/19	Use of Digital Recorder Use of the digital recorder was noted and agreed.	To note
12/19	Welcome & Apologies Introductions were made. DD welcomed all and thanked everyone for their attendance. Apologies were received from Kirsty Garrill and Ian Blakey.	To note
13/19	Minutes of Previous Meeting The minutes of the previous meeting held on 25 th June 2019 were accepted as a true record.	To note
14/19	Matters Arising from Previous Minutes 06/19: MC sent out details of Hospital Action Group. 06/19: PH confirmed he is still waiting for a response regarding facilities at Louth Hospital. MC confirmed herself and Eloise Thompson are working on getting a response. 08/19: MC sent out slides for the new NHS app.	To note To note To note
Presentations / In Attendance		
15/19	Accountable Officer Introduction – John Turner JT has been in post as the AO for all four Lincolnshire CCGs since April this year; prior to that he had been the AO for SL & SWL CCGs as well as holding the Lead Executive role for the STP. He thanked the practices for welcoming him in to his role. Currently, JT is getting to know the LW and LE areas and to ensure that he listens to, understands and appreciates what is happening in all the different areas and localities. JT	To note

	<p>noted the differences within Lincolnshire and the diverse demographics of the area, which informed the awareness of the need to ensure localised work and services, including neighbourhood working and primary care networks, form a significant part of the new Lincolnshire CCG. He also expressed that he is trying to push forward the issues in the East as part of his overall responsibilities.</p> <p>JT informed the meeting of two key areas which he is guided by:</p> <ul style="list-style-type: none"> • Improving the health of the people we serve, and specifically improving health inequalities • Improving the quality of care <p>JT explained key elements in the process of '4 become 1':</p> <ul style="list-style-type: none"> • Aiming for 1 April 2020 for the new CCG • Project team and governance committee are in place • Application to NHSE for the new CCG needs to be made by the end of September in order to achieve the 2020 date • The national long term plan supports geographic areas being covered by a single CCG <p>The NHS has been required to develop a national plan for the use of revenue funding announced by the Prime Minister in May; local areas are now working through a local version of the Long Term Plan with key areas being:</p> <ul style="list-style-type: none"> • Integrated Community Care • Supporting Self-Care for patients • Supporting Prevention • Delivering on the Acute Services Review <p>The recent capital announcement for Pilgrim Hospital by the current Prime Minister is very welcome. The capital ask for the county was £100m. SW confirmed the recent funding announcement would support the Urgent Treatment Centre development at Pilgrim Hospital. What is not sure yet is the timeline for receipt of funds.</p> <p>Discussions with localities have highlighted the need within Lincolnshire to support GPs and local services, raised awareness of rurality and transport and the lack of the use of digital support. JT reassured that he was aware of the stretch on primary care and said that there are significant efforts going on to support.</p> <p>He also expressed that he felt he had learnt a lot about the East since coming into post and is trying to push forward the issues in the East as part of his overall responsibilities.</p> <p>The PPG Chairs thanked JT for his attendance.</p>	
PPG Chair Updates		
16/19	<p>Merton Lodge Practice –</p> <ul style="list-style-type: none"> - No update given. <p>Spilsby Practice –</p> <ul style="list-style-type: none"> - DD asked for an update regarding the Neighbourhood Teams and raised concerns around effectiveness and that after 5-6 years of operation there seemed to be no improvements or progress within the service. She noted that an audit trail of progress would have been beneficial. Action: MC to arrange for Kim Barr to attend future meeting to discuss the background of the Neighbourhood Team and to give a progress update. 	<p>To note</p> <p>MC</p>

	<p><i>Post Meeting Note: Kim Barr will be attending the December meeting.</i></p> <p>Marisco Medical Practice –</p> <ul style="list-style-type: none"> - The practice currently has four upcoming flu clinics with two being held on a Saturday morning. PC mentioned that they are trying to make them more of a social event with craft stalls, refreshments etc. <p>Hawthorn Medical Practice –</p> <ul style="list-style-type: none"> - No update given. <p>Stickney Practice –</p> <ul style="list-style-type: none"> - No update given. <p>Beacon Medical Practice –</p> <ul style="list-style-type: none"> - No update given. 	<p>To note</p> <p>To note</p>
Practice Managers Comments		
17/19	<p>Merton Lodge Practice –</p> <ul style="list-style-type: none"> - The practice will be holding their first flu clinic this week. - The practice has had to reapply to CQC due to Dr Tant now being a sole trader following Dr Samuel's departure. The practice currently has 3 salaried GPs and 1 ANP. <p>Beacon Medical Practice –</p> <ul style="list-style-type: none"> - The practice has held their first flu clinic. <p>Marisco Medical Practice –</p> <ul style="list-style-type: none"> - N/A <p>Hawthorn Medical Practice –</p> <ul style="list-style-type: none"> - N/A <p>Stickney Practice –</p> <ul style="list-style-type: none"> - The practice has held their first flu clinic which went well, all clinics are currently fully booked. - LECCG held a listening clinic at the practice which received a positive response. - RB confirmed that the practice has an active PPG with 5 patients currently in the group. The group run a drop in clinic once a month. - RB mentioned that the practice invite their PPG members to some of their in house training which has been received well by the group. <p>Spilsby Practice –</p> <ul style="list-style-type: none"> - The practice has held their first flu clinic which went well with around 1200 patients vaccinated. <p>Old Leake Practice-</p> <ul style="list-style-type: none"> - The practice has held their first flu clinic which went well. - The practice is holding a cervical screening awareness event which is being led by their trainee Practice Nurse, admin team and PPG. The event has been promoted through PM emails. 	<p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p>

	<ul style="list-style-type: none"> - CM confirmed that the practice has an active PPG with 11 patients currently in the group. 	
CCG Update		
18/19	Locality Manager: <ul style="list-style-type: none"> - MC updated that an LECCG staff engagement event will be taking place on 31st October where an update should be given around the 4in1 process. 	To note
19/19	Engagement Update: <ul style="list-style-type: none"> - LECCG Annual Public Meeting: Thursday 26th September 2pm-4pm Dower House, Woodhall Spa. - Connect Health Pain Service: Connect Health Pain Service are looking at holding events during the spring and summer of next year around the county, NP will keep the group updated. NP also requested for any patient feedback regarding the service to be forwarded to herself. - Urgent Treatment Centres: The NHS is introducing Urgent Treatment Centres nationally and LCHS will provide the care at 24/7 services in Skegness and Louth. Events are being held on 14th October in Louth and 15th October at the Storehouse in Skegness. Action: NP to send information out to PMs. JL queried how the UTC links in to the Out of Hours service. Action: NP will feedback comments and create a frequently asked questions document, which will be disseminated to practices. 	To note To note To note NP NP
Any Other Business		
20/19	Future Meetings: MC asked the group what speakers they would like at future meetings. It was agreed to reschedule Kirk Thompson who did not attend today's meeting and to invite EMAS and Thames to future meetings. Action: CW to rearrange Kirk Thompson and EMAS for December meeting. <p><i>Post Meeting Note: CW awaiting a reply from Kirk Thompson. EMAS have confirmed attendance for the December meeting.</i></p> Temporary Residents: MC confirmed that she has postcard size leaflets ready to go out to all caravan parks at the start of next season detailing the various services available to TR's. <p>Extended Access Hubs: Significant discussion took place around the Extended Access Hubs with the following key points noted:</p> <ul style="list-style-type: none"> - LADMS are currently looking at an additional hub in Horncastle. - Patients at Old Leake do not want to attend the hub in Boston due to past negative experiences. - Patients at Stickney would rather attend the hub in Boston over Ingoldmells due to travel distance. MC noted that she is currently working on getting Stickney in to the Boston hub. - Patient feedback received at Stickney notes that the text messaging service provided by the EAH is not informative, particularly around location of appointment. - Queries were raised regarding why LECCG are promoting the EAH's when someone else holds the contract. - NP noted that patient feedback forms were available at the hubs, DD raised concerns regarding patients who were not able to attend the hubs therefore not being able to complete the forms. - The service is under a three year contract and it has been running for two years. - The group raised concerns around the service being inefficient. Action: MC to feedback group concerns and provide update at December meeting.	To note CW To note To note To note MC
Date and time of next meeting		
	Hawthorn Medical Practice, 17 th December 2019 - 9:30am –11:30am	To note