

NHS LINCOLNSHIRE EAST CCG GOVERNING BODY MEETING

Report to:	NHS Lincolnshire East CCG	Agenda item:	
Date of Meeting:	29 June 2017		

Title of Report:	Annual Patient and Public Involvement Report 2016/17
Status of report: (decision and approval, position statement, information, confidential discussion)	Information
Lead Director:	Tracy Pilcher, LECCG
Author:	Steph King, Engagement Lead, Optum Claire Hornsby, Engagement Manager, LECCG
Appendices:	Annual Patient and Public Involvement Report 2016/17

1. Purpose of the Report (including link to objectives)
To provide a summary of engagement and consultation undertaken in the CCG during the period 2016/17 and a summary of planned engagement for 2017/18.

2. Recommendations
That Governing Body is asked to note the contents of the report and endorse the planned consultation and engagement for 2017/18.

3. Background
During 2016/17 Lincolnshire East Clinical Commissioning Group (LECCG), supported by Optum CSS, has undertaken a range of activities to involve patients, the public and stakeholders in the commissioning of services and adheres to the statutory duties to consult when making changes to services. To enable and evidence this engagement, key organizational processes and structures have been embedded and strengthened to provide governance and assurance.

4. Summary of Key Issues for Discussion
The attached report provides an overview of the following areas, summarising the engagement and consultation activities undertaken in 2016/17: <ul style="list-style-type: none"> • Statutory responsibilities and guidelines • Engagement and Consultation function • Engagement and Consultation delivery <ol style="list-style-type: none"> 1. Strategic development of organisational infrastructure to provide governance and assurance 2. Delivery of engagement and consultation in line with statutory duties 3. Patient experience reporting • Engagement and Consultation plans for 2017/18

5. Care Quality Commission Implications:
Patient experience is a component of the Care Quality Commissions Standards. National and Regional Patient Experience reports are taken through the CCG's Quality and Patient Experience Committee.

6. Legal/NHS Constitution Considerations
The CCG has a statutory duty to engage with patients and the public in the planning of services and also

a duty to secure the continuous improvement of services. The paper supports all the patient rights in the NHS Constitution.

7. Analysis of Risk including the link to the Board Assurance Framework and Risk Register

Failure to fulfil the CCG's duty to involve under Section 242 and Section 14Z2 of the NHS Act will result in the CCG not meeting its statutory requirement and could open the CCG to a judicial review if any formal consultation is not undertaken robustly enough.

8. Resource Implications (Financial and Staffing)

Small costs are likely to be associated with the organisation of stakeholder events and other MCE activity.

9. Patient, Public and Stakeholder Involvement

Stakeholder, patients and their representatives, and the public will continue to be engaged in developing, considering and helping make decisions on any proposals that could have a significant impact on service delivery or the range of health services available.

10. Equality and Diversity Impact

An inclusive process, taking account of the needs of all, including those of the protected characteristic groups will be a requirement of our communications and engagement approach in the future.

11. Health Inequalities Impact

The CCG communicates and engages with the whole of the local population, including those with protected characteristics.

12. References to previous reports

LECCG Communications and Engagement Strategy
Everyone Counts Planning for Patients 2013/14
CCG Assurance Framework 2013/14

13. Freedom of Information

Public

14. For further information or for any enquiries relating to this report, please contact

Steph King, Engagement Lead, Optum International
stephj.king@optum.com